

**STUDY PROGRAMME OF THE 22nd CLASS
DIRECTION OF ADMINISTRATION**

FIRST STAGE OF TRAINING

117

	LESSONS	TUTORS	POSITION	SECTIONS	2 Hour Lessons
1	History of Justice		Judge of Council of State and Professor of University		6
2	Professional ethics - Legislation on the organization of justice - Comparative Law		Judge of Council of State		9
3	File Processing Methodology		Judge of Council of State		12
4	Special topics on Appeal Applications		Judge of Council of State		9
5	Special topics on the Civil Service and Disciplinary Law		Judge of Council of State		9
6	Electoral Law of conflict at municipalities and communities		Judge of Administrative Appeals Court		6
7	Topics in Economics and Accounting		Lawyer with 15 years of service		9

8	Foreign languages (terminology through judgments of foreign courts)		Judge of Council of State or Expert Scientist	A	9
9	Conventions established before the Council of State and Administrative Courts		Judge of Council of State		6
10	Conventions of the Court of Auditors		Judge of the Court of Auditors		6
11	Three (3) seminars				
a.	Special Topics on Tax Law				3
b.	Special Topics on Custom Law				3
c.	Immigrants -Refugees - Foreigners				3
SECOND STAGE OF TRAINING					
390					
	Lessons	Tutors	Position	Sections	2 Hour Lessons
I.PROCEDURAL LAW					
1	Special Topics on the Annulment Application		Judge of the Council of State		12

2	Temporary judicial protection in the Administrative Trial		Judge of Administrative Appeals Court		9
3	Methodological issues of judicial work (court decisions, Council or State proposals)		Judge of the Council of State		12
4	Methodological issues of judicial project (administrative court decisions)		Judge of Administrative Appeals Court		12
5	Methodological issues of judicial project (decisions of the Court of Auditors)		Judge of the Court of Auditors		9
6	Responsibilities of Court of Auditors		Judge of the Court of Auditors		9
7	Special Issues of Procedural Law - Court of Auditors		Judge of the Court of Auditors		9
8	α) Special Procedural Law Issues in a Trial of substance (Competent jurisdiction - Jurisdiction - Introduction) b) Special Procedural Law Issues in		Judge of Administrative Appeals Court		27
II.CONSTITUTIONAL AND EU LAW					
1	Special Topics European Union law - Key EU Liberties - Preliminary rulings question		Judge of the Council of State	A	9

2	European Financial Law		Judge of the Court of Auditors		6
3	Constitutional Rights, Constitutional Liberties		Judge of the Council of State		9
4	ECHR		Judge of the Council of State		9

III.ADMINISTRATIVE LAW

1	Special administrative procedure issues (hearing, opinions, administrative action justification)		Judge of the Council of State		9
2	Foreigners law a) according to the international, European and national law b) Special Topics examined before Administrative Courts		Judge of the Council of State and Judge of Administrative Appeals Court		21
3	Special Topics on Civil Liability		Judge of the Council of State		18

IV.SOCIAL SECURITY AND RETIREMENT LAW

1	a) Special Topics on Social Security (Introduction, General Principles, Insurance contributions, pensions b) Special Topics on Social Security (Admission to Insurance, Pension Funds)		Judge of the Council of State and Judge of Administrative Appeals Court		30
2	Retirement Law		Judge of the Court of Auditors		9
V. ENVIRONMENTAL LAW - TOWN PLANNING LEGISLATION					
1	Special Topics on environmental protection		Judge of the Council of State		12
2	Expropriation-Building permits-Unauthorised constructions		Judge of the Council of State	A	6
VI. TAX AND CUSTOMS LAW					

1	a) Taxation and Constitution b) Special Topics on income tax c) Special Topics on Tax Display Transaction Code d) Special Topics on VAT e) Tax procedure		Judge of the Council of State and Judge of Administrative Appeals Court or Professor of University or Lawyer with 15 years of service		39
2	Customs Law		Judge of Administrative Appeals Court	A	9
VII. FINANCIAL LAW					
1	Preventive audit of Court of Auditors		Judge of the Court of Auditors		9
2	Suppressive Control		Judge of the Court of Auditors		9
3	Central Union of Municipalities and Communities		Judge of the Administrative Appeals Court		9
VIII. TRAINING MEETINGS					
a.	Visit to the court house				75